

03-02 Training Plan and Guide



Training ASLs

Signed By	Marie Lavergne, Chief Administrative Services Division	Number	03-02
Distribution	All Employees	Date Issued	March 26, 2003
Subject	Training Plan and Guide	Expires	When Canceled
Guide Section	Training	Reference	Cancels ASL 00-11

The ARB Training Section has updated the <u>Training Plan and Guide</u> to help you assess your training needs and accomplish your training goals. We have put together an overall plan that spells out training opportunities, along with some specific course recommendations for the primary job classifications at ARB. The ARB Training Section is dedicated to providing ARB staff with employee training programs that meet our mandate for continuing educational development, upgrading employee skills and improving productivity and quality service.

Questions may be directed or additional information obtained by contacting the Training staff listed in the Directory of Administrative Services and checking out the ARB training website.

Attachment: ASL Training Plan and Guide